



JOB POSTING

Job Title	Reports to	Location
Monitor – Men’s Detox/ Overnight	Detox Supervisor	Louisville
Employment Status	FLSA Status	
<input checked="" type="checkbox"/> Full-Time <input checked="" type="checkbox"/> Part-Time <input type="checkbox"/> Temporary	<input checked="" type="checkbox"/> Non-Exempt <input type="checkbox"/> Exempt	

POSITION SUMMARY

Monitors provide 24-hour supervision of The Healing Place Men’s Detox/ Overnight and its clients/ guest. Monitors are expected to hold residents accountable to the facility guidelines and are first responders to any incident that requires medical attention or law enforcement that takes place on The Healing Place property. Proper documentation of all responsibilities of this position is required.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential functions include but are not limited to the following:

- Provide supervision of the Men’s Detox/ Overnight and its residents/ guest, ensuring client and staff safety
- Perform hourly rounds throughout the entire facility
- Ensure accountability of clients to the facility policies and guidelines
- Observe and document any client behavior not adhering to facility guidelines
- Assess/ screen incoming clients to determine appropriateness for detox/ overnight and refer if not eligible
- Perform client intake and properly document
- Properly document any discharges from the facility
- Assess and refer clients for completion of detox
- Respond to and document any medical situation that occurs within the facility
- Monitor and record detox clients’ blood pressure every 8 hours
- Make medications available to clients in a responsible fashion and properly document
- Facilitate and document contraband searches of clients and their rooms
- Facilitate and document drug screening of clients
- Enforce policies and procedures of the facility
- Ensure the facility and grounds are kept clean and orderly and in a sanitary condition
- Assist in assigning overnight guest to their rooms and document their stay on spreadsheet
- Conduct daily bed lottery for overnight guest

SKILLS

- Strong interpersonal skills with ability to resolve conflict
- Organized, with good time management skills
- Self-motivated
- Ability to communicate effectively, both verbally and in writing

QUALIFICATIONS / REQUIREMENTS

- Must be able to achieve CPR certification within 3 months of hire
- Must be able to navigate stairs and spend majority of workday on your feet (walking, standing)
- Must have or be able to learn and apply basic computer skills, including Microsoft products such as Excel, Word and Outlook

The Healing Place is an equal opportunity employer, M/F/D/V.

If interested, please submit your application online at <https://www.thehealingplace.org/jobs/> or visit www.TheHealingPlace.org and click About Us / Job Opportunities.